

LAND OF SKY  
**RURAL PLANNING**  
**RURAL ORGANIZATION**

**RPO Technical Coordinating Committee**  
September 14th, 2017 – 10:00 A.M., Land of Sky Regional Council  
**Agenda**

**1. WELCOME AND HOUSEKEEPING**

Welcome and Introductions  
Agenda Approval/Modifications

Mark Burrows  
Mark Burrows

**2. PUBLIC COMMENT**

**3. ADOPTION OF PREVIOUS TCC MEETING MINUTES**

A. Minutes from the RPO TCC August 10, 2017<sup>th</sup> Meeting

**4. RPO BUSINESS**

A. LOSRPO DRAFT Project List for submission to SPOT 5.0  
B. LOSRPO FY 2018 Meeting Schedule  
C. NCDOT Bike/Ped Planning Grant Resolution  
D. NCDOT Presentation "Driveway permit process & TIA's

Vicki Eastland  
Vicki Eastland  
Vicki Eastland  
Steve Cannon

**REGULAR UPDATES**

A. NCDOT Division 13 and 14 updates  
B. Transportation Planning Branch Updates  
C. Legislative Updates  
D. Staff Updates and Housekeeping

Division Staff  
Daniel Sellers  
Vicki Eastland  
Vicki Eastland

**ADJOURNMENT**

**Upcoming Meetings**

**Land of Sky RPO TAC – Thursday September 28<sup>th</sup> 2017- 11:30 PM French Broad (Large)  
Conference Room**

**Land of Sky RPO TCC- February 8<sup>th</sup>, 2018-10:00 AM LOSRC French Broad (Large)  
Conference Room**

**2. PUBLIC COMMENT**

**3. ADOPTION OF PREVIOUS TCC MEETING MINUTES**

A. LOSRPO August 10th 2017 TCC meeting minutes

**RPO Technical Coordinating Committee**  
August 10, 2017 – 10:00 A.M., Land of Sky Regional Council  
**Minutes**

**Attendance:**

Mark Burrows	Vicki Eastland	Zia Rifkin	Karen Kiehna
Daniel Sellers	Denise Braine	Sara Nichols	Erica Anderson
Brendan Merithew	Jodie Ferguson	Steve Williams	Steve Cannon
Daniel Cobb			

**WELCOME AND HOUSEKEEPING**

Chairman Burrows called the meeting to order at approximately 10:00am; he welcomed everyone in attendance and introductions followed. He communicated that the Agenda needed approval with no modification requested.

*Denise Braine moved to approve the Agenda as presented. Sara Nichols seconded and the motion carried without further discussion.*

**PUBLIC COMMENT**

No one made any public comments.

**ADOPTION OF THE PREVIOUS TCC MINUTES**

*Steve Williams moved to approve the May 11<sup>th</sup> TCC minutes as presented. Sara Nichols seconded and as all were in favor, the motion carried.*

**RPO BUSINESS**

Review LOSRPO 2018-2027 State Transportation Improvement Plan (STIP): Vicki Eastland shared that TCC members should have received an emailed link to the STIP ([http://www.landofsky.org/pdf/LGS/RPO/RPO\\_STIP\\_2018.pdf](http://www.landofsky.org/pdf/LGS/RPO/RPO_STIP_2018.pdf)). She communicated that additional LOSRPO projects entered into the STIP include FLAP-funded projects in Haywood County (R-5764, Cove Creek Road Slide Area Repair) and Transylvania County (R-5765, US 276 improvements) and an additional project added in Madison County (EB-5918), which would provide pedestrian improvements at Student Drop-off

Way and Derringer Drive. Vicki Eastland communicated that these are important projects for the region. She shared that the entire list is on the RPO's website and other projects, including transit and bridges are included in the updated STIP.

***No action required at this time.***

SPOT 5.0 Presentation - Brendan Merithew (Division 13) and Steve Williams (Division 14), Division Planning Engineers (DPE) shared a presentation about the Strategic Transportation Investments (STI), Prioritization and Programming Process. The presentation is available on the RPO's website ([http://www.landofsky.org/pdf/LGS/RPO/STI\\_Prioritization\\_Programming\\_Process\\_LOSRP\\_O.pptx](http://www.landofsky.org/pdf/LGS/RPO/STI_Prioritization_Programming_Process_LOSRP_O.pptx)).

Vicki Eastland shared who the planning organization members are on the SPOT Workgroup for the western region of the state. She communicated that the important thing to understand is that projects can cascade from one level to another (if a project is important to a planning area) and she shared that LOSRPO Statewide projects include those regarding I-26 West and I-40 West. Another thing to keep in mind is that Division Needs projects are funded only in that tier; projects cascaded from higher tiers could bump out projects more local in nature. Under the Strategic Transportation Investment (STI) law, eligibility definitions determine which projects are available in which tier. For example, bike/ped projects are available at the Division Needs level only. Under SPOT 5.0 Highway Criteria and Weights, at the Statewide Mobility level, there are no local input points.

The presentation described how the STIP is developed through prioritization ranking and normalization. Committed projects are those that are in the first five years of the STIP. Committed projects are not subject to re-prioritization and have right-of-way acquisition or the construction date in the first five years of STIP 2018-2027. A basic timeline for SPOT 5.0 was provided. Carryover projects are automatically rescored in SPOT 5.0 and must go through prioritization again, may be modified, etc. Splitting carryover projects makes new projects that count as a new submittal. The LOSRPO has 15 submittals for each transportation mode. For SPOT 5.0, projects can be submitted until September 29.

Steve Williams informed the TCC that Divisions 13 and 14 and the planning organizations in the western region of the state have discussed the use of alternative criteria and weights. In order for those to be used, the Divisions and the planning organizations have to agree on the specifics of the alternate criteria and weights to be used. The final decision on the use of alternate criteria and weights lies with the planning boards of the planning regions.

Vicki Eastland clarified the number of points that are available in each tier to be applied by the RPO and NCDOT.

***No action required at this time.***

LOSRPO DRAFT Project List for Submission to SPOT 5.0: Vicki Eastland shared that copies of the draft project list have been shared with LOSRPO TCC members. She communicated that modifications have been requested to the project in Madison County (one of three carryover projects). She communicated that projects in the draft STIP for the RPO region include new projects in Haywood, Madison and Buncombe

Counties. Local meetings have been held with the jurisdictions. The deadline for submitting projects is September 29. The deadline to delete carryover projects is August 25.

***Daniel Cobb moved to recommend the draft SPOT 5.0 project list to the LOSRPO TAC for consideration Sara Nichols seconded and the motion carried without further discussion.***

Alternate Criteria: Vicki Eastland shared that on June 12th, the planning organizations and NCDOT Divisions in the western region of the state got together. The following Default Criteria changes were agreed upon:

- SPOT5.0 Regional Impact Default Criteria (no change).
- SPOT5.0 Division Needs **Division 13** Alternate Criteria (change), move 5% from Accessibility/Connectivity, to Safety. Result, Accessibility/Connectivity = 0% Safety = 15%.
- SPOT5.0 Division Needs **Division 14** Alternate Criteria (change), move 5% from Accessibility/Connectivity and Freight. Apply this to Pavement Condition. Result, Accessibility/Connectivity = 0%, Freight = 0%, Pavement Condition = 10%.

For alternate criteria to be used, each NCDOT Division and each MPO/RPO in the region or division must unanimously agree to use it and must send a memo from their TAC or Board Chair to the SPOT office by September 29. If a Division/MPO/RPO does not wish to participate this also must be communicated to NCDOT SPOT office.

***Sara Nichols moved to approve the Alternative Criteria and forward those to the TAC for consideration of approval. Daniel Cobb seconded and the motion carried without further discussion.***

## **REGULAR UPDATES**

NCDOT Division 13 and Division 14 updates  
Transportation Planning Branch Updates.  
Legislative Updates  
Staff Updates and Housekeeping

## **ADJOURNMENT**

Chairman Burrows adjourned the meeting, as there was no further business.

### **Staff recommended action:**

Review meeting minutes and approve

## **4. RPO Business**

### **Item 4A. LOSRPO DRAFT Project List for submission to SPOT5.0**

The window to submit projects for NCDOT prioritization SPOT 5.0, closes Friday September 29<sup>th</sup>. Land of Sky RPO staff has worked with each county and municipality in the LOSRPO region and NCDOT Divisions 13 and 14 to develop this list of projects. At the

meeting in August, you saw the DRAFT list, which included only Highway projects and the outline of Carryover Projects to be deleted or modified. Because one of the new projects that the RPO will be submitting for Haywood County is located in the MPO planning boundary the RPO cannot enter it into the SPOT Online tool. For this reason, LOSRPO is requesting that the NCDOT SPOT office transfer one of the RPO's Highway project submittals to French Broad River MPO. This will reduce LOSRPO Highway submittals to 14 and increase FBRMPO Highway submittals to 26. With this submittal, the MPO will submit US 276/Raccoon Trail/Crymes Cove Road for realignment of offset intersection. By recommending this list to the LOSRPO TAC on September 28<sup>th</sup> for final approval we will also be approving this transfer.

Link to Project List:

[http://www.landofsky.org/pdf/LGS/RPO/LOSRPO\\_SPOT5.0\\_ProjectList.pdf](http://www.landofsky.org/pdf/LGS/RPO/LOSRPO_SPOT5.0_ProjectList.pdf)

**Staff recommended action:**

Review and discuss as needed. Recommend vote to approve this list as the final LOSPO SPOT5.0 project submittal list. Including the transfer of one Highway project to the FBRMPO.

**Item 4B: LOSRPO FY 2018 Meeting Schedule**

This will be the last meeting this calendar year for LOSRPO TCC. The 2018 calendar is set up to meet NCDOT prioritization and TPB deadlines and meet with our regions planning needs.

LAND OF SKY

# RURAL PLANNING RURAL ORGANIZATION

## Land of Sky RPO TCC/TAC FY2018 Meeting Schedule

**Land of Sky RPO TCC – 2<sup>nd</sup> Thursday at 10:00 a.m.**  
(unless otherwise noted)

February 8th, 2018  
April 12th, 2018  
June 14<sup>th</sup>, 2018  
September 13th, 2018  
October 11<sup>th</sup>, 2018

**Land of Sky RPO TAC – 4<sup>th</sup> Thursday at 11:30 a.m.**  
(\*\*unless otherwise noted)

February 22<sup>nd</sup>, 2018  
April 26<sup>th</sup>, 2018  
June 28<sup>th</sup>, 2018  
September 27<sup>th</sup>, 2018  
\*\*2:30 p.m. Wednesday October 24<sup>th</sup>, 2018\*\*

**Meeting Agendas and Notes are posted at <http://landofskyrpo.org/committees/>**

All meetings take place at Land-of-Sky Regional Council,  
339 New Leicester Highway, Suite 140, Asheville, NC 28806.  
Unless otherwise indicated

[www.landofskyrpo.org](http://www.landofskyrpo.org)

**Staff Recommendations:**

No action required informational only

**Item 4C: NCDOT Bike/Ped Planning Grant Resolution**

City of Brevard staff are considering submitting an application for an NCDOT Bicycle/Pedestrian Planning Grant. A resolution of support is required from the RTAC. Because this is the last TCC meeting before the deadline to submit application, RPO staff suggests that we get a resolution of support in place should the City decide to proceed.

# RURAL PLANNING RURAL ORGANIZATION

## RESOLUTION ENDORSING THE APPLICATION FOR BICYCLE AND PEDESTRIAN PLANING GRANT FUNDS BY THE CITY OF BREVARD, NC

**WHEREAS**, North Carolina General Statutes 136-211 enacted July 6, 2000, provides for the establishment of Rural Transportation Planning Organizations (RPOs) to provide rural entities a cooperative and unified voice in project selection and funding, and enhance their involvement in integrated multi-model transportation planning; and

**WHEREAS**, the Transportation Advisory Committee is the duly recognized transportation decision-making body of the Land-of-Sky Rural Planning Organization; and

**WHEREAS**, the North Carolina Department of Transportation Division of Bicycle and Pedestrian Transportation has established a Bicycle and Pedestrian Planning Grant which provides funding to projects that will result in comprehensive local bicycle and pedestrian transportation plans; and

**WHEREAS**, the City of Brevard, North Carolina has decided to apply for funding from the Department of Transportation for a comprehensive pedestrian plan for the application cycle that ends November 10, 2017; and

**WHEREAS**, the Transportation Advisory Committee finds it in the best interest of the Land of Sky Rural Planning Organization to endorse the City of Brevard's application;

**NOW THEREFORE**, be it resolved that the Land of Sky Rural Planning Organization Transportation Advisory Committee hereby endorses the application by the City of Brevard and, if the project is selected, will provide technical assistance for the duration of the project.

**ADOPTED:** This the 28<sup>th</sup> Day of September 2017.

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Commissioner Brownie Newman, Chairman, Land-of-Sky RPO RTAC

**ATTEST:**

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Vicki L. Eastland, Secretary, Land-of-Sky RPO RTAC



**Staff Recommendations:**

Approve the Resolution and forward to the RTAC for consideration for approval..

**Item 4D. NCDOT Presentation "Driveway permit process & TIA's**

Because NCDOT get many requests for new driveways along their roadway system I thought it would be helpful if NCDOT Division staff could provide a presentation to the RPO to help explain the process I also thought it would be helpful to know what triggers a TIA, Transportation Impact Analysis Today's presentation if provided by Steve Cannon, Division 14, District A District Engineer.

**Staff Recommendations:**

No action required, Info only.

**5. REGULAR UPDATES**

- |   |                |
|---|----------------|
| E. NCDOT Division 13 and 14 updates       | Division Staff |
| F. Transportation Planning Branch Updates | Daniel Sellers |
| G. Legislative Updates                    | Vicki Eastland |
| H. Staff Updates and Housekeeping         | Vicki Eastland |

**ADJOURNMENT**

**Upcoming Meetings**

**Land of Sky RPO TAC – Thursday, September 28<sup>th</sup> 2017- 11:30 AM (Prior to the FBRMPO Board Meeting) – LOSRC French Broad (Large) Conference Room**